



Tai Chi Union for Great Britain

The Tai Chi Union for Great Britain C.I.C.
Registered in England Company Number 11249130
Registered Office: 5, Corunna Drive, Horsham, W. Sussex RH13 5HG

NOTICE IS HEREBY GIVEN that the Annual General Meeting of the Tai Chi Union for Great Britain C.I.C. will be held on **Saturday 18th May 2019 at Chinese Culture Centre Unit E4, Stafford Park 15 Telford, Shropshire TF3 3BB commencing at 1.30pm (doors open at 1.15pm)** for the following purpose:

AGENDA

- 1. To read the Notice convening the Meeting.**
- 2. Minutes of last Annual General Meeting of the Tai Chi Union for Great Britain and any matters arising (Copy available on the TCUGB website).**
- 3. To receive the Annual Report (Brief Finance Report available on the TCUGB website).**
- 4. Appointment of Directors in accordance with the Articles of the Company**

One third of the Directors retire each year and on this occasion Tony Ulatowski, David Hackett and Peter Ballam are retiring and offering themselves for re-election.

Nominations for new Directors must be Full Members of the TCUGB who are eligible to vote and stand for election. Nominations must be received by the Company on or before the Annual General Meeting. Following the AGM the nominations will be posted on the website along with the arrangements for voting. Members will have until 30th June 2019 to vote for the candidates. The new Directors will take their posts following the voting period.

5. Any Other Business.

If a member wishes to raise any item under this section, please ensure that a written submission is made to the Company at least 10 working days before the meeting so it can be considered for inclusion by the Directors.

By Order of the Board.

Date: 18th March 2019

Note: A member entitled to attend and vote at the Meeting is entitled to appoint a Proxy to attend and vote on his/her behalf, a Proxy form will be available on the website.



Tai Chi Union for Great Britain

Dear Member,

This is the first meeting since the TCUGB became a Community Interest Company and so the format is slightly different.

The Company is not established or conducted for private gain: any profits or assets are used principally for the benefit of the community.

We have endeavored to keep as many of the previous arrangements as possible but we are now bound by Company law which does have certain requirements.

You will note that going forward, a third of the Directors will retire each year and can offer themselves for re-election, this will provide some level of continuity as two thirds of the Directors remain in post. For the time being the maximum number of Directors will be 10 to reflect the maximum number on the Executive Committee set under the old Constitution.

The Company has three levels of membership to mirror the old arrangements, these are;

Full Members : Can vote and stand for election and are the equivalent of Senior/Advanced Instructors

Voting Members: Can vote but not stand for election and are the equivalent of Intermediate Instructors

Associate Members: Can neither vote nor stand for election and are the equivalent of Basic Instructors

As the Company was formed part way through the financial year we have filed dormant accounts for the Company for the period to 31st December 2018 and the company officially started trading on 1st January 2019.

We have prepared accounts in the previous format covering the whole year to 31st December 2018 so members can see how things are going financially.

A full copy of the Memorandum and Articles of Association is available on the website as are the documents relating to the meeting, accounts, proxy etc.

On behalf of the Board
The Tai Chi Union for Great Britain C.I.C.

The Tai Chi Union for Great Britain



MINUTES OF THE ANNUAL GENERAL MEETING OF THE TAI CHI UNION FOR GREAT BRITAIN HELD ON 21st APRIL 2018 AT Wu's Academy, Unit 2a, 449-453, Bethnal Green Road, London E2 9QH

Apologies: Don Spargo, Marnix Wells, Barry McGinlay, David Hackett, Mark Peters, Faye Yip and Mark Langweiler

Present: **Executive Members and Officers;** Dan Docherty, Gary Wragg, Peter Ballam, Tony Ulatowski, Shelagh Grandpierre and 6 members

1. THE NOTICE CALLING THE MEETING was taken as read and the meeting commenced with Dan Docherty in the chair.

2. **Minutes of Last Annual General Meeting & Matters Arising:**

Two items from the previous AGM were to be discussed. There were no other matters arising from the previous Minutes and these were unanimously accepted as a true record.

a. **Conversion of TCUGB to Community Interest Company:** At the last AGM it was agreed to consult the membership on the proposal to convert the TCUGB to a Community Interest Company as this would formalize the TCUGB and offer greater protection to members and Officers.

The consultation resulted in a positive response and so the company was formed and has now been registered at Companies House.

It is intended that the Company will become active following the 2018 election of the Executive and those appointed will become the Directors of the Company. Further information will follow.

b. **Tai Chi & Qi Gong promotion for Rehabilitation and Wellbeing for the elderly:** At the last AGM it was agreed that Mark Peters would work with Keith Sharp to investigate the possibility of the TCUGB offering an accreditation course to members as a way of obtaining recognition with Health providers etc.

As Mark was unable to be present Keith Sharp gave an explanation of the background and progress.

Various options had been investigated but the only viable option appears to be working with the Chartered Institute for the Management of Sport and Physical Activity (CIMSPA)

CIMSPA are currently working with the NHS and general medical council etc. to agree health standards for all training in sports etc.

It is proposed that the TCUGB would become a Skills Development Partner (SDP) for Tai Chi and Qi Gong. This will ensure any enquiries are referred to the TCUGB.

It will require the TCUGB to prepare a framework for training.

Keith took the opportunity to introduce Jane Launchbury, who with her partner Patrick Foley have developed a system that teaches Qi Gong and Tai Chi.

Jane made the point that it is the elderly population that has disposable income and who most benefit from exercise systems such as Qi Gong. As these classes are very popular they help to finance Jane and Patrick's teaching of traditional Tai Chi Chuan.

It was agreed that the Executive Committee would give further consideration on how to progress this initiative and likely costs.

3. Annual Report:

Chairman – Dan Docherty spoke briefly about funding and how the TCUGB do not use TCUGB funds to support commercial event organizers but to assist members and students participating in events. Dan also talked about the Taijiquan & Qigong Federation for Europe (TCFE) and some difficulties regarding the administration that had been experienced.

Treasurer Report – The Accounts were posted on the website for members to view, no specific questions were raised in advance and John Roper asked for clarification on the cost of producing the magazine but Dan asked Aileen to provide some further details on the administration costs and Bursary awards. Aileen undertook to provide this information.

4. Nominations for Executive and Posts:

Peter advised that all the current postholders had agreed to stand for re-election and no further nominations had been received.

The nominations are :

Gary Wragg (Executive)	Peter Ballam (Executive & Secretary)
Dan Docherty (Executive & Chair)	Tony Ulatowski (Executive)
Mark Peters (Executive)	Marnix Wells (Executive & Vice Chair)
Faye Yip (Executive)	David Hackett (Executive)
Shelagh Grandpierre (Executive)	Barry McGinlay (Nominee)

Non Executive Officers:

Aileen Cromer (Treasurer)

Ballot papers and the arrangements for voting will be issued shortly, please note eligible members have until 19th June 2018 to vote.

5. Nominations for Honorary Posts

Peter reminded the meeting that Nominations for the Honorary Posts of President and Vice President are invited from members in respect of people who have made a significant contribution to promoting Tai Chi and Qi Gong to a wider audience. Nominations are to be made to the Secretary by 19th June 2018. The nominations will be considered by the Executive and any new appointments will be posted on the website.

6. Any Other Business:

Tony Ulatowski asked to be allowed to address the meeting. He has been involved with taking Tai Chi into schools and has been successful in running classes in 2 inner London schools, St. Johns and Berrymede. He stressed that these classes are part of the sports curriculum and not after school activities. The schools are in deprived areas and many students have difficulties.

Over the years the TCUGB has supported these activities and most recently funded teams from both schools attending and participating in competitions.

Tony wanted to pass on the gratitude of the students and the teachers, as without the TCUGB funding, it would not have been possible for these students to be able to afford to take part. Tony also praised the commitment of the teachers who gave their own time to take the students to the competition.

As there was no further business the meeting closed at 3.35pm



Tai Chi Union for Great Britain

FORM OF PROXY

I, being a member of the Company, hereby appoint the Chairperson of the meeting to be my proxy unless I have indicated below the name of the person who I wish to be my proxy

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To exercise all or any of my rights to attend, speak and vote on my behalf at the Annual General Meeting of the Company to be held on **Saturday 18th May 2019 at Chinese Culture Centre Unit E4, Stafford Park 15 Telford, Shropshire TF3 3BB commencing at 1.30pm** or at any adjournment thereof. I direct that my proxy will vote (or abstain from voting) as they think fit for me and on my behalf in any other matter which may properly come before the Annual General Meeting or any adjournment thereof.

Please return your signed Form of Proxy to:

Caroline Izzard
34 South Street,
Lower Weedon,
Northants,
NN7 4QP
Email: tcugb.it@gmail.com

To arrive no later than 13th May 2019.

Signed Dated

Print Name



Tai Chi Union for Great Britain

PROFIT AND LOSS ACCOUNT FOR PERIOD 1ST JANUARY TO 31ST DECEMBER 2018

	<u>2018</u>	<u>2017</u>
INCOME		
Membership fees	£ 46,707.72	£ 46,682.27
Assessment Fees	£ 75.00	£ 25.00
Insurance Premiums	£ 41,010.13	£ 35,816.78
Magazine Sales	£ 646.50	£ 503.00
Magazine Adverts	£ 817.25	£ 1,222.00
Certificates	£ 690.00	£ 540.00
T Shirts	£ 105.00	£ 81.00
Transfer from Paypal	£ 5,742.36	£ 2,197.67
25th Anniversary Events	£ -	£ -
Miscellaneous	£ 277.79	£ 463.81
TOTAL	£ 96,071.75	£ 87,531.53
EXPENDITURE		
Insurance Costs	£ 32,189.08	£ 27,975.32
Magazine Production	£ 16,783.43	£ 11,516.00
Advertising	£ -	£ 112.50
Postage & Stationery	£ 8,695.00	£ 6,540.00
T Shirts/Badges	£ 9,589.44	£ 5,983.54
Administration	£ 15,687.99	£ 13,786.00
Assessment Costs	£ 55.00	£ 25.00
Executive Ctte Expenses	£ 3,434.23	£ 1,624.46
Website/Facebook Maintenance	£ 814.41	£ 1,554.00
Update Software	£ 399.47	£ 1,248.35
Stationery/Office Equipment	£ 1,173.36	£ 1,882.84
Paypal Costs	£ 3,231.09	£ 762.99
Broadband/Web Hosting	£ 299.24	£ 332.79
Refunds to members	£ 884.00	£ 654.00
25th Anniversary Events	£ -	£ -
TCFE Expenses	£ -	£ -
Misc. Expenditure	£ 495.80	£ 796.25
Bursaries/Members Funding	£ 5,222.25	£ 15,667.08
TOTAL	£ 98,953.79	£ 90,461.12
PROFIT/LOSS (-)	<u>-£ 2,882.04</u>	<u>-£ 2,929.59</u>
<u>STATEMENT OF RESERVES</u>		
Balance Brought Forward	£ 38,622.89	£ 41,552.48
Profit/Loss this Period	<u>-£ 2,882.04</u>	<u>-£ 2,929.59</u>
Balance Carried Forward	<u>£ 35,740.85</u>	<u>£ 38,622.89</u>
<u>BALANCE SHEET</u>		
PayPal Account	£ -	£ -
Cash at Bank	<u>£ 35,740.85</u>	<u>£ 35,740.85</u>
£ 35,740.85		£ 35,740.85
Creditors	£ -	£ -
Reserve Provision	<u>£ 35,740.85</u>	<u>£ 35,740.85</u>
£ 35,740.85		£ 35,740.85

BALANCE SHEET

PayPal Account	£ -	Creditors	£ -
Cash at Bank	<u>£ 35,740.85</u>	Reserve Provision	<u>£ 35,740.85</u>
£ 35,740.85		£ 35,740.85	

10th March 2019