



# Tai Chi Union for Great Britain

The Tai Chi Union for Great Britain C.I.C.  
Registered in England Company Number 11249130  
Registered Office: 5, Corunna Drive, Horsham, W. Sussex RH13 5HG

**NOTICE IS HEREBY GIVEN** that the Annual General Meeting of the Tai Chi Union for Great Britain C.I.C. will be held on **Saturday 16<sup>th</sup> January 2021 commencing at 11.00am (this will be Zoom meeting access details to be posted on website)** for the following purpose:

## **AGENDA**

- 1. To read the Notice convening the Meeting.**
- 2. Minutes of last Annual General Meeting of the Tai Chi Union for Great Britain and any matters arising (Copy available on the TCUGB website).**
- 3. To receive the Annual Report and Accounts for 2019 (Brief Finance Report available on the TCUGB website).**
- 4. Appointment of Directors in accordance with the Articles of the Company**

Since the last Annual General Meeting four Directors have resigned, Faye Yip, Gary Wragg, David Hackett and Tony Ulatowski.

In accordance with the Articles of the Company these vacancies have been filled by invitation and the new Directors are:

Chris Thomas  
Tina Faulkner  
Mark Cocoran  
Wes Mollison

- 5. Any Other Business.**

If a member wishes to raise any item under this section, please ensure that a written submission is made to the Company at least 10 working days before the meeting so it can be considered for inclusion by the Directors.

**By Order of the Board.**

**Date: 16<sup>th</sup> December 2020**

**Note:** A member entitled to attend and vote at the Meeting is entitled to appoint a Proxy to attend and vote on his/her behalf, a Proxy form will be available on the website.

# The Tai Chi Union for Great Britain C.I.C.



## MINUTES OF THE ANNUAL GENERAL MEETING OF THE TAI CHI UNION FOR GREAT BRITAIN C.I.C. HELD ON 18<sup>th</sup> MAY 2019 AT CHINESE CULTURE CENTRE, UNIT E4, STAFFORD PARK 15, TELFORD SHROPSHIRE.

- Apologies:** Shellagh Grandpierre, Marnix Wells, Barry McGinlay, Tony Ulatowski, Stewart Hay, John Roper, David Sanderson, Caroline Williams and Caroline Izzard
- Present:** **Directors and Officers;** Dan Docherty, Gary Wragg, Peter Ballam,, Faye Yip, Mark Peters and 10 members
- Proxies:** 22 to Chair (Dan Docherty), 1 to Tony Ulatowski, 1 to Aileen Cromar, 1 to Peter Ballam

THE NOTICE CALLING THE MEETING was taken as read and the meeting commenced with Dan Docherty in the chair.

### 1. Minutes of Last Annual General Meeting & Matters Arising:

One item from the previous AGM were to be discussed under any other business. There were no other matters arising from the previous Minutes and these were unanimously accepted as a true record.

### 2. Annual Report:

**Chairman** – Dan Docherty informed the meeting that the membership is growing with the increase in members coming from the Health and Qi Gong disciplines. Directors and Officers roles are becoming more onerous and time consuming. He particularly wished to thank the other members of the Board and those members that have taken on various roles supporting the aims of the Company. John Johnson for managing the website, Caroline Izzard for her work on GDPR and registration of the logo as a trademark and Mark Langweiler the editor of the Magazine.

Following a report submitted by Jenny Peters it was noted that an increase in the Health & Qi Gong members has resulted in the need to review the designation of instructors to assist the public in finding the correct class for their needs and Shelagh Grandpierre has been asked to make proposals for the overhaul.

**Financial Report** – Peter Ballam explained that the TCUGB had converted to a limited Company part way through the financial year so dormant Accounts had been filed for the Company to the end of 2018 and a Financial Report in a format that was familiar to members had been issued covering the whole year. In coming years the accounts will be presented in a different format to comply with the Companies Acts. The only specific question raised about the finances was the increase in the Executives Expenses and Dan Docherty explained that this was a result of the increased workload and meetings. Peter Ballam noted that there had been another overall loss at the year end but the Company funds were healthy and there was still a significant balance in the account.

### 3. Nominations for Directors:

Peter Ballam reminded the meeting that by converting to a limited Company the arrangements for retirement for the Board had changed. Under the old Constitution the entire Executive retired each year but the Company's Articles comply with current Company Acts and so 1/3<sup>rd</sup> of the Directors retire and can stand for re-election, on this

● Page 2

occasion Peter Ballam, David Hackett and Tony Ulatowski retired and offered themselves for re-election, as no further nominations had been received.

**The nominations are :**

Peter Ballam  
Tony Ulatowski  
David Hackett

Ballot papers and the arrangements for voting will be issued shortly, please note eligible members have until 30<sup>th</sup> June 2019 to vote.

**4. Any Other Business:**

- a. **Mark Peters/Colin Huffen:** Following on from previous discussions on promoting Tai Chi & Qi Gong as a health/recuperation system that can be used by referral from NHS Mark had been tasked with investigating options.

Mark provided the background to the options for a programme that may be accepted by NHS practitioners. The REPS route had previously been investigated and found unsuitable.

Mark made the point that the NHS has no national policy on referral and it is a local decision by practitioners, so there will be a need to promote any programme locally.

He had made further enquiries and now believed the Chartered Institute for the Management of Sport and Physical Activities (CIMSPA) scheme offered the best option. This would allow the TCUGB to provide accredited programmers while not dictating the content of the programme.

Colin Huffen from CIMSPA was introduced and gave an explanation of the organizations aims, role and funding (further information can be found on their website [www.cimspa.co.uk](http://www.cimspa.co.uk)).

Colin took questions from the floor and although there was a general interest in establishing a relationship between the TCUGB and CIMSPA the members identified many areas of concern that would need clarification.

One area that was referred to on a number of occasions was the TCUGB aim to support all recognised styles of Tai Chi and Qi Gong and how that aim would continue while promoting a system that could be accepted by CIMSPA.

Colin gave the illustration of Yoga, where there are many styles but they came together to establish the common ground that would be accepted by all styles.

Mark pointed out that all styles of Tai Chi held similar views on some of the core competencies that are used in judging etc. so we should be able to produce a workable system while still allowing the freedom for members to follow their own style.

Keith Sharp talked about his background and the benefits to the general community in promoting Tai Chi and Qi Gong for health.

After the discussion it was agreed that Mark would finalize a proposal for the Board to consider.

- b. **Stewart Hay:** Although Stewart was not present he had submitted some suggestions for consideration by the Board. These included the possibility of making the magazine digital and so saving on production and mailing costs and reviewing the insurance provision and marketing to members. The Board thanked Stewart for his contribution and would give the suggestions further thought.
- c. **Tony Ulatowski:** Tony could not be present but asked that we note his gratitude to the TCUGB for the support it provides to the children from the two inner London schools which

- Page 3

allowed 42 under privileged children to attend and participate in the London Competition run by Gary Wragg. He hopes this initiative will be taken forward and adopted in other schools.

- d. **Mark Langweiler:** Mark is the editor of the TCUGB Magazine and made some comments/suggestions for consideration to expand the readership and income. He suggested changing the name to Tai Chi Chuan & Asian Arts from Tai Chi Chuan and Oriental Arts. It was felt this was not appropriate as for most people in the UK the term Asian refers to the Indian sub continent. His second suggestion was to appoint a marketing assistant to sell advertising in the magazine, this would be self financing with the person receiving a percentage of any income generated. It was agreed the Board would give this more consideration and may seek suitable candidates through eth website.

As there was no further business the meeting closed.

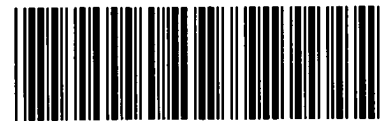
REGISTERED NUMBER: 11249130 (England and Wales)

**THE TAI CHI UNION FOR  
GREAT BRITAIN CIC**

**REPORT OF THE DIRECTORS AND  
UNAUDITED FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31ST DECEMBER 2019**

Higginson & Co (UK) Ltd  
3 Kensworth Gate  
200 - 204 High Street South  
Dunstable  
Bedfordshire  
LU6 3HS

SATURDAY



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A19

14/11/2020

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COMPANIES HOUSE

**THE TAI CHI UNION FOR  
GREAT BRITAIN CIC**

**CONTENTS OF THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31ST DECEMBER 2019**

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**THE TAI CHI UNION FOR  
GREAT BRITAIN CIC**

**COMPANY INFORMATION  
FOR THE YEAR ENDED 31ST DECEMBER 2019**

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**DIRECTORS:**

P Ballam  
P M A Peters  
U A P Ulatowski  
D J Docherty  
S Grandpierre  
B McGinlay  
Dr W M S J D Wells  
H D Hackett  
W G J Wragg  
Y F H Yip

**REGISTERED OFFICE:**

5 Corunna Drive  
Horsham  
West Sussex  
RH13 5HG

**REGISTERED NUMBER:**

11249130 (England and Wales)

**ACCOUNTANTS:**

Higginson & Co (UK) Ltd  
3 Kensworth Gate  
200 - 204 High Street South  
Dunstable  
Bedfordshire  
LU6 3HS

**THE TAI CHI UNION FOR  
GREAT BRITAIN CIC**

**REPORT OF THE DIRECTORS  
FOR THE YEAR ENDED 31ST DECEMBER 2019**

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The directors present their report with the financial statements of the company for the year ended 31st December 2019.

**INCORPORATION**

The company was incorporated on 11th March 2018 and commenced trading on 1st January 2019.

**DIRECTORS**

The directors shown below have held office during the whole of the period from 1st January 2019 to the date of this report.

P Ballam  
P M A Peters  
U A P Ulatowski  
D J Docherty  
H D Hackett

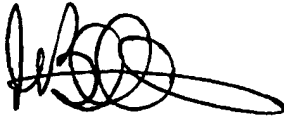
Other changes in directors holding office are as follows:

S Grandpierre - appointed 2nd March 2019  
B McGinlay - appointed 15th March 2019  
Dr W M S J D Wells - appointed 16th February 2019  
W G J Wragg - appointed 2nd March 2019  
Y F H Yip - appointed 11th March 2019

All the directors who are eligible offer themselves for election at the forthcoming first Annual General Meeting.

This report has been prepared in accordance with the provisions of Part 15 of the Companies Act 2006 relating to small companies.

**ON BEHALF OF THE BOARD:**



.....  
P Ballam - Director

Date: 29/10/2020



**THE TAI CHI UNION FOR  
GREAT BRITAIN CIC**

**INCOME STATEMENT  
FOR THE YEAR ENDED 31ST DECEMBER 2019**

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	£
<b>TURNOVER</b>	91,479
Administrative expenses	<u>100,314</u>
<b>OPERATING DEFICIT and DEFICIT BEFORE TAXATION</b>	(8,835)
Tax on deficit	<u>-</u>
<b>DEFICIT FOR THE FINANCIAL YEAR</b>	<u><u>(8,835)</u></u>

The notes form part of these financial statements

**THE TAI CHI UNION FOR  
GREAT BRITAIN CIC (REGISTERED NUMBER: 11249130)**

**BALANCE SHEET  
31ST DECEMBER 2019**

	Notes	£
<b>CURRENT ASSETS</b>		
Cash at bank		28,706
<b>CREDITORS</b>		
Amounts falling due within one year	4	<u>1,800</u>
<b>NET CURRENT ASSETS</b>		<u>26,906</u>
<b>TOTAL ASSETS LESS CURRENT LIABILITIES</b>		<u><u>26,906</u></u>
<b>RESERVES</b>		
Income and expenditure account		<u>26,906</u>
		<u><u>26,906</u></u>

The company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 31st December 2019.

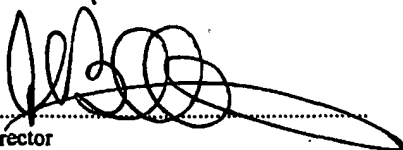
The members have not required the company to obtain an audit of its financial statements for the year ended 31st December 2019 in accordance with Section 476 of the Companies Act 2006.

The directors acknowledge their responsibilities for:

- (a) ensuring that the company keeps accounting records which comply with Sections 386 and 387 of the Companies Act 2006 and
- (b) preparing financial statements which give a true and fair view of the state of affairs of the company as at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the company.

The financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies regime.

The financial statements were approved by the Board of Directors and authorised for issue on 29/12/2020 and were signed on its behalf by:

  
.....  
Director

The notes form part of these financial statements

# THE TAI CHI UNION FOR GREAT BRITAIN CIC

## NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31ST DECEMBER 2019

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### 1. STATUTORY INFORMATION

The Tai Chi Union for Great Britain CIC is a private company, limited by guarantee, registered in England and Wales. The company's registered number and registered office address can be found on the Company Information page.

### 2. ACCOUNTING POLICIES

#### Basis of preparing the financial statements

These financial statements have been prepared in accordance with Financial Reporting Standard 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland" including the provisions of Section 1A "Small Entities" and the Companies Act 2006. The financial statements have been prepared under the historical cost convention.

#### Turnover

Turnover is measured at the fair value of the consideration received or receivable, excluding discounts, rebates, value added tax and other sales taxes.

#### Taxation

Taxation for the year comprises current and deferred tax. Tax is recognised in the Income Statement, except to the extent that it relates to items recognised in other comprehensive income or directly in equity.

Current or deferred taxation assets and liabilities are not discounted.

Current tax is recognised at the amount of tax payable using the tax rates and laws that have been enacted or substantively enacted by the balance sheet date.

#### Deferred tax

Deferred tax is recognised in respect of all timing differences that have originated but not reversed at the balance sheet date.

Timing differences arise from the inclusion of income and expenses in tax assessments in periods different from those in which they are recognised in financial statements. Deferred tax is measured using tax rates and laws that have been enacted or substantively enacted by the year end and that are expected to apply to the reversal of the timing difference.

Unrelieved tax losses and other deferred tax assets are recognised only to the extent that it is probable that they will be recovered against the reversal of deferred tax liabilities or other future taxable profits.

### 3. EMPLOYEES AND DIRECTORS

The average number of employees during the year was 10.

### 4. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

Accrued expenses

£  
1,800

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**CHARTERED ACCOUNTANTS' REPORT TO THE BOARD OF DIRECTORS  
ON THE UNAUDITED FINANCIAL STATEMENTS OF  
THE TAI CHI UNION FOR  
GREAT BRITAIN CIC**

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In order to assist you to fulfil your duties under the Companies Act 2006, we have prepared for your approval the financial statements of The Tai Chi Union for Great Britain CIC for the year ended 31st December 2019 which comprise the Income Statement, Balance Sheet and the related notes from the company's accounting records and from information and explanations you have given us.

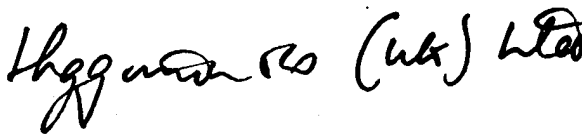
As a practising member firm of the Institute of Chartered Accountants in England and Wales (ICAEW), we are subject to its ethical and other professional requirements which are detailed within the ICAEW's regulations and guidance at <http://www.icaew.com/en/membership/regulations-standards-and-guidance>.

This report is made solely to the Board of Directors of The Tai Chi Union for Great Britain CIC, as a body, in accordance with our terms of engagement. Our work has been undertaken solely to prepare for your approval the financial statements of The Tai Chi Union for Great Britain CIC and state those matters that we have agreed to state to the Board of Directors of The Tai Chi Union for Great Britain CIC, as a body, in this report in accordance with ICAEW Technical Release 07/16AAF. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than The Tai Chi Union for Great Britain CIC and its Board of Directors, as a body, for our work or for this report.

It is your duty to ensure that The Tai Chi Union for Great Britain CIC has kept adequate accounting records and to prepare statutory financial statements that give a true and fair view of the assets, liabilities, financial position and loss of The Tai Chi Union for Great Britain CIC. You consider that The Tai Chi Union for Great Britain CIC is exempt from the statutory audit requirement for the year.

We have not been instructed to carry out an audit or a review of the financial statements of The Tai Chi Union for Great Britain CIC. For this reason, we have not verified the accuracy or completeness of the accounting records or information and explanations you have given to us and we do not, therefore, express any opinion on the statutory financial statements.

Higginson & Co (UK) Ltd  
3 Kensworth Gate  
200 - 204 High Street South  
Dunstable  
Bedfordshire  
LU6 3HS



Date: 29/10/2020

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This page does not form part of the statutory financial statements

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**THE TAI CHI UNION FOR  
GREAT BRITAIN CIC**

**DETAILED INCOME AND EXPENDITURE ACCOUNT  
FOR THE YEAR ENDED 31ST DECEMBER 2019**

	£	£
<b>Turnover</b>		
Membership fees	46,752	
Insurance premiums	41,987	
Magazine sales	1,142	
Magazine adverts	197	
Assessment fees	100	
Certificates	839	
Online sales	462	
	<hr/>	91,479
<b>Expenditure</b>		
Insurance costs	33,037	
Magazine publication costs	17,498	
Magazine editors expenses	1,374	
Postage and stationery	10,707	
T-shirts and badge costs	5,994	
Administration costs	16,550	
Website maintenance	2,277	
Software & communication costs	1,551	
Paypal costs	297	
Miscellaneous costs	1,045	
Executive expenses	2,199	
TCUGB competition fund	1,651	
TCUGB Development fund	680	
Assessment costs	283	
AGM expenses	1,427	
FB/Returning officer costs	1,944	
Accountancy	1,800	
	<hr/>	100,314
<b>NET DEFICIT</b>		<u><u>(8,835)</u></u>

This page does not form part of the statutory financial statements

# CIC 34

## Community Interest Company Report

For official use  
(Please leave blank)

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Please complete in typescript, or in bold black capitals.

Company Name in full

The Tai Chi Union for Great Britain CIC

Company Number

11249130

Year Ending

31 December 2019

Please ensure the company name is consistent with the company name entered on the accounts.

This template illustrates what the Regulator of Community Interest Companies considers to be best practice for completing a simplified community interest company report. All such reports must be delivered in accordance with section 34 of the Companies (Audit, Investigations and Community Enterprise) Act 2004 and contain the information required by Part 7 of the Community Interest Company Regulations 2005. For further guidance see chapter 8 of the Regulator's guidance notes and the alternate example provided for a more complex company with more detailed notes.

**(N.B. A Filing Fee of £15 is payable on this document. Please enclose a cheque or postal order payable to Companies House)**

### **PART 1 - GENERAL DESCRIPTION OF THE COMPANY'S ACTIVITIES AND IMPACT**

In the space provided below, please insert a general account of the company's activities in the financial year to which the report relates, including a description of how they have benefited the community.

**The Tai Chi Union for Great Britain (TCUGB) provides benefit to the general population of Great Britain by representing every recognised style of Tai Chi Chuan, to improve and promote the art in all its aspects, health, aesthetic meditation and self defence, and to provide a source of information on classes etc. for the general public.**

**In recent years the TCUGB has opened the door to Qi Gong and other internal martial arts styles and has now grown to be probably the largest collective of independent Tai Chi Chuan and Qi Gong teachers in Great Britain with over 800 instructor members, and 300 associate members registered.**

**Our members are required to demonstrate a knowledge that allows them to teach others.**

*(If applicable, please just state "A social audit report covering these points is attached").*

*(Please continue on separate continuation sheet if necessary.)*

**PART 2 – CONSULTATION WITH STAKEHOLDERS** – Please indicate who the company's stakeholders are; how the stakeholders have been consulted and what action, if any, has the company taken in response to feedback from its consultations? If there has been no consultation, this should be made clear.

The CIC stakeholders are its members who are regularly updated via meetings, emails, publications and the website. There is also an Annual General Meeting open to all members.

The operations of the CIC were transferred into a 'company limited by guarantee' for the financial year commencing January 2019.

*(If applicable, please just state "A social audit report covering these points is attached").*

**PART 3 – DIRECTORS' REMUNERATION** – if you have provided full details in your accounts you need not reproduce it here. Please clearly identify the information within the accounts and confirm that, "There were no other transactions or arrangements in connection with the remuneration of directors, or compensation for director's loss of office, which require to be disclosed" (See example with full notes). If no remuneration was received you must state that "no remuneration was received" below.

No remuneration was received.

The executive committee reclaimed expenses in the year totalling 2,199.

**PART 4 – TRANSFERS OF ASSETS OTHER THAN FOR FULL CONSIDERATION** – Please insert full details of any transfers of assets other than for full consideration e.g. Donations to outside bodies. If this does not apply you must state that "no transfer of assets other than for full consideration has been made" below.

There was no transfers of assets during the year.

*(Please continue on separate continuation sheet if necessary.)*

# CIC 34

## CONTINUATION SHEET

*Please complete in typescript, or in bold black capitals.*

<b>Company Name in full</b>	The Tai Chi Union for Great Britain CIC
<b>Company Number</b>	11249130
<b>Year Ending</b>	31 December 2019

**PLEASE CLEARLY INDICATE THE PART YOU ARE CONTINUING HERE**

**PART 1 - COMPANY'S ACTIVITIES AND IMPACT**

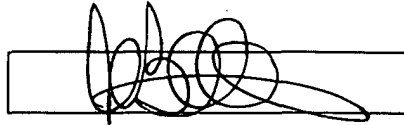
The TCUGB supports its members by assisting with administration and insurances and also gives all members the opportunity to promote events and classes through the website and other publications, and assists the public in finding local experienced instructors.



**PART 5 – SIGNATORY**

The original report must be signed by a director or secretary of the company

Signed



Date

29/10/2020

Office held (delete as appropriate) Director/Secretary

You do not have to give any contact information in the box opposite but if you do, it will help the Registrar of Companies to contact you if there is a query on the form. The contact information that you give will be visible to searchers of the public record.

Tel	
DX Number	DX Exchange

**When you have completed and signed the form, please attach it to the accounts and send both forms by post to the Registrar of Companies at:**

*For companies registered in England and Wales:* Companies House, Crown Way, Cardiff, CF14 3UZ  
DX 33050 Cardiff

*For companies registered in Scotland:* Companies House, 4<sup>th</sup> Floor, Edinburgh Quay 2, 139  
Fountainbridge, Edinburgh, EH3 9FF DX 235 Edinburgh or LP – 4 Edinburgh 2

*For companies registered in Northern Ireland:* Companies House, 2nd Floor, The Linenhall, 32-38  
Linenhall Street, Belfast, BT2 8BG

The accounts and CIC34 **cannot** be filed online

**(N.B. Please enclose a cheque for £15 payable to Companies House)**